

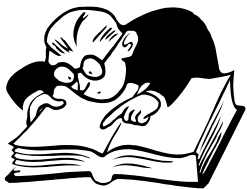
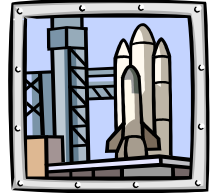
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WHEN WRITING A RESEARCH REPORT

BE SURE TO:

- ✓ Select an interesting topic that isn't too broad or too narrow.
- ✓ Locate and evaluate information from a variety of sources.



- ✓ Take notes and make an outline.
- ✓ Clearly state what the subject of the report is somewhere in the beginning.
- ✓ Write clear topic sentences and give facts to support them.



- ✓ Draw diagrams or pictures if you need them.
- ✓ Come to a conclusion about your topic or summarize the main idea at the end of the report.

